

Welcome to
year 3 and 4

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OGTFYER6879OIUHGFDTE5RTY8PU9IOHKUGJ
HFDGXSRDYFUTOUP9I[OUPITYDRGSNEFAAES
R7Uteachers – Class Saint St Cecilia

Mrs Taleb

Miss
Werake
(TA)

Year 4 teachers – Class saint St Teresa of Calcutta

Miss
Williams

Miss Evans
(TA)

Overview

General
expectations
and behaviour
policy

PE kit

Homework

Home reading

Topics covered

Timetable

Key dates

Keeping in
touch and
parent
engagement

General expectations

Set a good
example to the rest
of the school

Respect and
kindness

Responsibilities
(homework and
belongings)

Behaviour

Positive learning
attitude

Correct school
uniform

PE kit only to be
worn on PE days

No backpacks,
and toys

Only healthy
snacks for morning
break (no sweets,
chocolate or
crisps)



St Paul's Catholic Primary School

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Policies

Below are a number of policies which will give added information about our school. If you would like a paper copy of any of these policies (free of charge) please contact the office.



Attendance-
policy-september-
2024.pdf



Accessibilty Policy
and Plan June
2024 to 2027.pdf



Anti Bullying
Policy 2025.pdf



St Francis
Behaviour
Policy.pdf



Behaviour_policy
2024.pdf



Child-protection-
policy-September
2024 (1) (2)
(1).docx



Charging and
Remissions
Policy.pdf



St Francis
Complaints
Policy.pdf

Behaviour policy
can be found on
our website
under Statutory
Information tab

	Monday	Tuesday	Wednesday	Thursday	Friday
Andrea					
Ale					
Amanda					
Anne					
Archie					
Brian					
Bryant					
Cathy					
Cheryl					
Dan					
Diane					
Dorothy					
Eileen					
Fred					
Gary					
Helen					
Irene					
Jane					
John					
Karen					
Larry					
Mary					
Nancy					
Oscar					
Peter					
Rachel					
Sally					
Sam					
Shirley					
Steve					
Sue					
Tom					
Vivian					
Walter					
Xavier					
Yvonne					
Zoe					

Behaviour policy explained

What will happen if our rules are not followed?

Reflection time

► Should a child receive a behaviour reflection sheet, this must be completed at home with a parent/carer and returned the following school day.

► An adult has already spoken to the child at school. This sheet is best completed once the child has discussed it with parents or carers and had a few moments to think of what has happened, why did it happen, and who has been affected by those actions.

► These will be stored in the class behaviour reflection folder.

Behaviour reflection sheet

Name	Class	Date
What happened?	What was I thinking at the time?	What were others thinking at the time?
Who has been affected by my behaviour and how?	How can I repair relationships?	
	What have I learnt so I will respond differently next time?	
Teacher's Comments and Signature		Pupil Signature

School Expectations and Engagement

Reading, homework, uniform punctuality and attendance are all closely monitored to ensure your child receives the best education possible.

To ensure our expectations are met letter reminders will be sent out if needed.

Letter 1 – Reminder

Letter 2 – Meeting with class teacher to discuss expectations

Letter 3 – Meeting with phase leader and teacher

Letter 4 – Meeting with a member of senior leadership team and teacher

How will we celebrate children who make the right choice



HOUSE POINTS



HEADTEACHER /
DEPUTY
HEADTEACHER
STICKERS



WEEKLY AWARDS



NOTIFICATIONS SENT
HOME TO
PARENTS/CARERS



CLASS OF THE WEEK
- EXTRA PLAYTIME –
CLASS WITH LEAST
STRIKES



END OF TERM
AWARDS

PE Kit
No jewellery
to be worn
on PE days
(earrings must
be covered
with tape at
home)



Gold t-shirt with school emblem



Navy shorts



Trainers



Girls should also include a pair of socks in Winter, when wearing tights.



Plimsolls for indoor PE/apparatus work



Winter



A navy or black tracksuit may be worn. There should not be any writing on the top or bottoms. Sports logos are acceptable.



All children should participate in PE lessons, unless a letter from home is received stating a good reason why not. If a child has forgotten their PE kit then a spare one will be given

PE days



YEAR 3 PE DAYS ARE
MONDAY AND THURSDAY



YEAR 4 PE DAYS ARE ON
WEDNESDAY AND THURSDAY

Homework

Homework aims to extend work taking place in school

Encourages children to become more independent and organised in their learning

Involve you in your child's learning

Homework will be set out every Friday. This will be communicated via Marvellous Me. Please ensure you look through this and come and see us if you have any questions.

What type of homework should you expect?



Spellings – usually 10 new words



Home reading – reading to an adult 10 to 15 minutes daily (recorded and signed off by an adult in the reading record)



Rehearse time tables (TT Rock Stars)



1-2 pieces of topic homework



Accelerated reader quizzes



MyMaths online homework

Helping your child

Listen to your child
read every night
and talk to them
about their reading.

Reinforce times
tables and number
bonds.

Make maths an
every day fun
activity.

Help your child learn
how to tell the time.

Try to correct
standard English in
formal situations.

Watch Newsround
or read a
newspaper with
your child and
discuss.

Come and see us –
Remember if it
sounds odd, it
probably is!

Year 3 topics first half of the term

History – Would you prefer to live in the Stone Age, Iron Age or Bronze Age?

English – HFL Essential Planning

Art – Prehistoric Art

Maths – HFL Essential Planning.

Science- Animals – Movement and Nutrition

RE- Creation and covenant

ICT- Online Safety, and Networks

PSHE- Being Me In My World / Feelings box, Special Person.

Guided Reading – Ready Steady Comprehension

Year 4 topics first half of the term

PE – Swimming/Dance and fitness

History – How have children's lives changed?

English – Graphic novel based on Arthur and the Golden Rope

Art – Drawing with a focus on tone, texture and proportion

Maths – Place value and number

Science- Digestion and Food

RE – Creation and Covenant: Abraham

ICT- Online Safety and Collaborative Learning

PSHE- Being Me In My World

Guided Reading – Ready Steady Comprehension: Living Things

Music – Mamma Mia!

French – Portraits: Describing in French

ST PAUL'S CATHOLIC PRIMARY SCHOOL WEEKLY TIMETABLE

W/C	8.30-9.00	9.00-15	9:15-10:20	10:20 – 10:45		10.45-11:00	11:00 – 12:00		12.00-1:00	1:00-1.05	1.05-2:30		2:30-3:00	3:00 - 3:15
Mon	Registration Early morning work	Whole School Assembly	RE 1hr 30mins			B	Maths		L	MEDITATION	1.05-1:50 Foundation subject INDOOR PE	1:50-2:30 English and Spelling	Guided Reading	End of Day
Tue	Registration Early morning	9:00-9:45 Maths	9:45-10:15 Guided Reading	10:15-10:30 Maths fluency	10:30-10:45 Assembly	R	English and Spelling		U		Foundation subject Science		Foundation subject PSHE	End of Day
Wed	Registration Early morning work	Assembly 9:00-9:15	9:15-10:00 Maths	10:15-10:45 Guided Reading	10:15-10:30 Maths fluency	E	English & Spelling		N		Foundation subject HISTORY/GEOGRAPHY 1-1:45pm		Foundation Subject ART/DT	End of Day
Thur	Registration Early morning work	Assembly Hymn Practice	9:15-10:15 Maths	10:15-10:45 Guided reading		A	English & Spelling		C		Foundation subject PE OUTDOOR 1-2pm		RE 2-3pm 1hr	End of Day
Fri	Registration Early morning work	9:00-9:15 Celebration assembly	9:15-10:15 English & Spelling Spelling Test	10:15-10:30 Maths Fluency 10:30-10:45 Acts of Worship		K	Maths 11-11:45	11:45 Spelling Test TTRS Test	H		Foundation subject MUSIC		Foundation subject FRENCH 1:45-2:15 COMPUTING 2:15-3pm	2:40-3:10 Pastoral Time

Year 3
weekly
timetable

W/C	8.30-9.00	9.00-15	9:15-10:20	10:20 – 10:45		10.45-11:00	11:00 – 12:00		12.00-1:00	1:00-1.05	1.05-2:30		2:30-3:00	3:00 - 3:15
Mon	Registration Early morning work	Whole School Assembly	RE 1hr 30mins			B	English and Spelling		L	MEDITATION	Maths		Computing	End of Day
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Wed	Registration Early morning work	Assembly 9:00-9:15	PE S		10:30-10:45 Maths fluency	E	English & Spelling 9:15-10:00		N		History		Music	End of Day
Thur	Registration Early morning work	Assembly Hymn Practice	9:15-10:15 Maths		10:15-10:45 Guided reading	A	English & Spelling		C		PE		French 2:30-3:10	End of Day
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Year 4 weekly timetable

School Expectations and Engagement

Please email the class email address should you have any questions

Any changes in collections, please email admin.

Any absence, please email admin.

Drop off between 8:45 and 8:50 and collect promptly at 3.15.

Please note, if you would like to speak to us, book an appointment. We have a very small window to welcome and dismiss children safely.

Sweets/treats for birthdays are to be handed to the parents only.

year3@stpauls373.herts.sch.uk

year4@stpauls373.herts.sch.uk

admin@stpauls373.herts.sch.uk

First Aid, Pickup and Reminders

Please let us know about any injuries which have happened outside of school

If a child needs first aid in school, we will ask you to sign and date our form and we will give you a copy to keep.

Siblings picking up must be 16+ and we must have permission for your child to go home with another person. Please let us know if they are going home with a friend's parents etc.

Healthy snacks at break time please
(fruit/vegetables)

Named clothes

Please ensure all children who wear shoes with laces know how to tie them!

Please do not let your children bring in toys from home

Key dates



St Paul's Term Dates September 2025-2026

Autumn Term: Thursday 4th September 2025 – Friday 19th December 2025

Pupils absent (Inset Day 1)	Wednesday 3 rd September
Pupils return	Thursday 4 th September
Half term	Monday 27 th October – Friday 31 st October
Pupils absent (Inset Day 2)	Monday 3 rd November
Pupils return	Tuesday 4 th November
School closes for Christmas	Friday 19 th December at 1:15pm



St Paul's Catholic Primary School

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Welcome to our school website. Nursery and Reception 2025 places are still available. If you are looking for more information, please contact us.



Our school is a place of learning, a place of love.

Spiritual – We celebrate our life in Christ.

Teamwork – We play and work together.

Polite – We are polite and respect everyone we meet.

Always – We always try to do our best.

Understanding – We try to understand peoples' feelings.

Learning – We love to learn about our world in many different ways.

Sharing – We share our time, our gifts and our belongings.

Let the children come to Me, and do not hinder them, for the kingdom of God belongs to them. Luke 18:16

[Follow us on Instagram](#)

You can find
all the
information
you require
on the school
website



Students

An educational software for schools that empowers students to actively engage in learning and demonstrate understanding with meaningful feedback from teachers and families.



Families

Communication with parents and teachers that provides families with continuous visibility into their child's learning experience to support and celebrate progress.

Seesaw – please download the app and register

Y4 PGL Reminder - Deposit

Thank you!

- ▶ We look forward to working in partnership with you, to make these Primary School years hugely successful and enjoyable for you and your child.